



Jeff Hughes
*Head of Democratic and Legal
Support Services*

MEETING : CHIEF OFFICER RECRUITMENT COMMITTEE
VENUE : COUNCIL CHAMBER, WALLFIELDS, HERTFORD
DATE : MONDAY 21 MARCH 2016
TIME : 10.00 AM

PLEASE NOTE TIME AND VENUE

MEMBERS OF THE COMMITTEE

Councillors K Brush, L Haysey, G Jones, S Rutland-Barsby and
C Woodward

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DISCLOSABLE PECUNIARY INTERESTS

1. A Member, present at a meeting of the Authority, or any committee, sub-committee, joint committee or joint sub-committee of the Authority, with a Disclosable Pecuniary Interest (DPI) in any matter to be considered or being considered at a meeting:
 - must not participate in any discussion of the matter at the meeting;
 - must not participate in any vote taken on the matter at the meeting;
 - must disclose the interest to the meeting, whether registered or not, subject to the provisions of section 32 of the Localism Act 2011;
 - if the interest is not registered and is not the subject of a pending notification, must notify the Monitoring Officer of the interest within 28 days;
 - must leave the room while any discussion or voting takes place.

2. A DPI is an interest of a Member or their partner (which means spouse or civil partner, a person with whom they are living as husband or wife, or a person with whom they are living as if they were civil partners) within the descriptions as defined in the Localism Act 2011.

3. The Authority may grant a Member dispensation, but only in limited circumstances, to enable him/her to participate and vote on a matter in which they have a DPI.

4. It is a criminal offence to:

- fail to disclose a disclosable pecuniary interest at a meeting if it is not on the register;
- fail to notify the Monitoring Officer, within 28 days, of a DPI that is not on the register that a Member disclosed to a meeting;
- participate in any discussion or vote on a matter in which a Member has a DPI;
- knowingly or recklessly provide information that is false or misleading in notifying the Monitoring Officer of a DPI or in disclosing such interest to a meeting.

(Note: The criminal penalties available to a court are to impose a fine not exceeding level 5 on the standard scale and disqualification from being a councillor for up to 5 years.)

Audio/Visual Recording of meetings

Everyone is welcome to record meetings of the Council and its Committees using whatever, non-disruptive, methods you think are suitable, which may include social media of any kind, such as tweeting, blogging or Facebook. However, oral reporting or commentary is prohibited. If you have any questions about this please contact Democratic Services (members of the press should contact the Press Office). Please note that the Chairman of the meeting has the discretion to halt any recording for a number of reasons, including disruption caused by the filming or the nature of the business being conducted. Anyone filming a meeting should focus only on those actively participating and be sensitive to the rights of minors, vulnerable adults and those members of the public who have not consented to being filmed.

AGENDA

1. Apologies

To receive apologies for absence

2. Chairman's Announcements

3. Minutes (Pages 5 - 6)

To approve the Minutes of the meeting held on 29 June 2015.

4. Declarations of Interest

To receive any Member(s) declaration(s) of interest.

5. Exclusion of Press and Public

To move that under Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting during the discussion of item 6 on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 1 of Part 1 of Schedule 12A of the said Act of the following description:

Information relating to any individual

6. Appointment of Director

Documents to be circulated under separate cover.

7. Urgent Business

To consider such other business as, in the opinion of the Chairman of the meeting, is of sufficient urgency to warrant consideration.

MINUTES OF A MEETING OF THE
CHIEF OFFICER RECRUITMENT
COMMITTEE HELD IN THE COUNCIL
CHAMBER, WALLFIELDS, HERTFORD ON
MONDAY 29 JUNE 2015, AT 9.00 AM

PRESENT: Councillor L Haysey (Chairman)
Councillors K Brush, G Jones, S Rutland-
Barsby and C Woodward.

OFFICERS IN ATTENDANCE:

Emma Freeman - Head of Human
Resources and
Organisation
Development

ALSO IN ATTENDANCE:

Martin Tucker - Gatenby Sanderson

115 MINUTES

RESOLVED – that the Minutes of the meeting held on
17 June 2015 be approved as a correct record and
signed by the Chairman.

116 EXCLUSION OF PRESS AND PUBLIC

The Committee passed a resolution pursuant to Section
100(A)(4) of the Local Government Act 1972 to exclude the
press and public during consideration of the business referred
to in Minute 117 on the grounds that it involved the likely
disclosure of exempt information as defined in paragraph 1 of
Part 1 of Schedule 12A of the said Act.

117 APPOINTMENT OF CHIEF EXECUTIVE

The Committee interviewed four candidates for the post of
Chief Executive.

The Committee agreed on an appointment to the post of Chief Executive, which would be subject to a recommendation to the next Council meeting as part of the statutory appointment procedure.

RESOLVED - that a report recommending an appointment to the post of Chief Executive, be submitted to the next Council meeting as part of the statutory appointment procedure.

The meeting closed at 12.30 pm

Chairman
Date